

## Activity Checklists

### What is an Activity Checklist?

An activity checklist consists of pictures or words that describe a sequence of tasks to carry out in order to complete an activity. It breaks down an activity into small steps in order to help with sequencing and the promotion of independent working. Activity checklists may be created using photographs, pictures, written words, or physical objects.

### Who may benefit from this approach?

- Children who struggle to retain verbal instructions.
- Children who struggle to complete tasks independently.
- Children who are struggling to complete new tasks
- Children who need support to carry out self-care tasks.
- Children who need prompts to organise equipment

### How to use an Activity Checklist

- Choose the activity you want the child to complete.
- List/show each step in order.
- Read through with the child.
- Prompt the child to 'check' checklist if they become stuck.
- Older children can tick each step when completed.
- Provide positive reinforcement for following the steps independently.

# Examples



Checklist for:	Check when done
#1 Put on gloves	<input checked="" type="checkbox"/>
#2 Spray sink	<input checked="" type="checkbox"/>
#3 Wipe & Rinse	<input checked="" type="checkbox"/>
#4 Bleach toilet	<input type="checkbox"/>
#5 Spray & wipe toilet seat	<input type="checkbox"/>
#6 Empty bin & replace bag	<input type="checkbox"/>
#7 Hoover & mop floor	<input type="checkbox"/>

- Did I...
- 1 **Read** the problem carefully?
  - 2 **Underline** the facts I will need to solve the problem?
  - 3 **Draw** a picture to help me solve the problem?
  - 4 **Write** a number sentence for the problem?
  - 5 **Solve** the problem and show my work?
  - 6 **Check** my answer?

	Did I draw my best picture with details?		<input type="checkbox"/>
ABC	Did I use capital letters to start my sentences and in name?		<input type="checkbox"/>
abc	Did I use lowercase letters in my words?		<input type="checkbox"/>
. ?	Did I use punctuation at the end of my sentence(s)?		<input type="checkbox"/>
We go	Did I use spaces between my words?		<input type="checkbox"/>
	Did I write neatly so others may read my story?		<input type="checkbox"/>
ca	Did I spell my words correctly?		<input type="checkbox"/>
	Did I write the sounds I heard in words?		<input type="checkbox"/>

	Find your circle	<input checked="" type="checkbox"/>
	sit on floor	<input checked="" type="checkbox"/>
	Quiet hands	<input checked="" type="checkbox"/>
	eyes on teacher	<input checked="" type="checkbox"/>
	Ready to listen	<input checked="" type="checkbox"/>

**Brushing Teeth**

- wet toothbrush
- toothpaste on brush
- brush teeth
- spit in sink
- rinse toothbrush

Mrs. Jones' Math Class

I Need:

- green textbook
- green notebook
- green pencil case
- calculator

Routine:

- go to seat
- put homework in green basket
- get assignment
- copy notes
- listen to teacher
- raise hand to answer question

math

- pencil
- textbook
- paper
- calculator
- ruler
- markers

geography

- pencil
- textbook
- atlas
- binder
- ruler
- markers

science

- pen
- textbook
- paper
- folders
- laptop
- headphones

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